Columbia University  
OSA Officer’s meeting  
5-19-2011

I. Website  
a. Contact Bill McCabe about hosting on EE domain (Kishore)  
b. Add membership forms (Kishore)  
c. Get our website listed on the main OSA website (Kishore)  
d. Get a general OSA e-mail account from CUIT (Kishore)  

II. Consider writing a constitution (Jeff)  

III. Funds  
a. We have $0  
b. Open checking account under the name “OSA Student Chapter – Columbia University” (Rich)  

IV. Activity Grants  
a. We missed April 30th deadline for July – Dec. Events  
b. Next deadline is (probably) Oct. 31, for Jan-June Events  

V. Funding for Annual Activities  
a. Will incur debt to have pizza at the general meeting (under our current financial outlook)  

VI. Field Trip  
a. Coordinate with other OSA chapters, organizations (IEEE, EGSC ...)?  
b. Think about places we would like to visit (Everyone)  

VII. Membership fee remittance  
a. Investigate whether we get a discount on our student fees (Jeff)  

VIII. Guest Lecturer  
a. Talk to Osgood about incorporating this within the Fall Optics Seminar series (Jeff)  
b. Take a look at the list and spot some interesting lecturers (Jake, Everyone else as well)  

IX. OSA student leadership conference at FIO (Kishore)  

X. First General Members meeting  
a. Plan during the second officer’s meeting  
b. In the meantime, think about the question, “What are the incentives to join the OSA student chapter?” (Everyone)  

XI. Collaboration with Other OSA chapters  
a. Investigate and get in touch with other OSA chapters in NYC area: Rutgers, Stevens (doesn’t have one), CUNYs, NYU, Cooper Union, Stony Brook (Jeff)  

XII. Second officer’s meeting is tentatively in 2 or 3 weeks